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关于数字的用法

在各种出版物上数字的用法总的原则是:凡是可以使用阿拉伯数字,而且又很得体的地方均应使用阿拉伯数字。以下两种情况必须使用阿拉伯数字:

1 公历世纪、年代、年、月、日和时刻 例如:公元前 5 世纪、20 世纪 90 年代、1995 年 6 月 8 日 14 时 30 分。

表示年份要写全称,1995 年不能写成 95 年或'95 年;1953 – 1958 年不能写成 1953 – 58 年。年月日可以写成 1995-06-08。时刻用":"分隔的形式。如:13 时 45 分 8 秒可以写成 13:45:08。

2 计数和计量(整数、小数、分数、百分数、均数)包括序数、编号 4 位和 4 位以上的数字采用三位分节法,不用"千分撇",节与节之间留半个阿拉伯数字的空隙(如 2,431 改为 2 431)。年份、部分代号、仪器型号等非计量数字不用分节,也不加千分撇。尾数"0"多,5 位以上的数字,可以用"万""亿"表示,但不得以十、百、千、百万、十亿等汉字表示,例如 3 579 000 可写成 357.9 万但不能写成 3 百 57 万千或 357 万 9 千。

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